



First Academy Montessori School

Dear Parents,

Thank you for enrolling in our Summer Camp program. **Please read and fill out each area of the registration package and return it completed.**

Upon completion of the registration forms, you will be given a parent handbook. Please become familiar with this book as it contains important information about our policies and procedures.

If you have any questions, please do not hesitate to call us at any time: (905) 479-6904

The following items need to be received before your child starts in our program:

1. Completed Registration package
2. Photocopy of Health card & Immunization Record
3. Registration fee
4. Post-dated cheques for every week your child is attending during Summer Camp
5. Waiver for Attending Tree Top Trekking

Please make cheques payable to **First Academy**

Thank you,

Sadaf Asim
Supervisor



First Academy Montessori School

SUMMER CAMP REGISTRATION FORM 2019

Child's Name: _____
Last name First name

Last First (Name Used)

First Academy current student (Class):__ New Student Male Female

Date of Birth (D/M/Y): _____ Age: _____

Health Card Number: _____ Expiry Date (D/M/Y): _____

Home address: _____ City: _____ Postal Code (X#X#X#): _____

Name of Parents or Guardians (Mother) _____ (Father) _____

Mother's Contact Information: HOME TEL: _____ WORK TEL: _____ CELL: _____

Email address: _____

Work address: _____ City: _____ Postal Code (X#X#X#): _____

Father's Contact Information: HOME TEL: _____ WORK: _____ CELL: _____

Email address: _____

Work address: _____ City: _____ Postal Code (X#X#X#): _____

Doctor's name: _____ Doctor's number: _____

Doctor's address: _____ City: _____ Postal Code (X#X#X#): _____

Does your child have allergies or dietary restrictions?

No

Yes, Explain: _____

Does your child require an epi-pen? Yes, Please complete anaphylaxis forms No

If Yes, Please list all Allergic Reactions:

*** Please note that no outside food is permitted at First Academy, we are a peanut and fragrance free environment.

EMERGENCY CONTACTS: (In Case of emergency our first priority is to call parents, if unavailable)

1. Name: _____ Relationship to child: _____

Address: _____

Home number: _____ Cell number: _____

2. Name: _____ Relationship to child: _____

Address: _____

Home number: _____ Cell number: _____



First Academy Montessori School

Summer Camp Schedule 2019

(Please check all applicable boxes.)

	Week	Date	Theme	Amount	Office use only: Form of payment/Date
<input type="checkbox"/>	Week 1	July 2-5 (1 st July close in lieu for Canada Day) Trip: Petticoat Creek	Canada My Home	\$225.00 Field Trip: \$20	
<input type="checkbox"/>	Week 2	July 8-12 In-House: Mad Scientist	Life Cycles	\$275.00 Field Trip: \$15	
<input type="checkbox"/>	Week 3	July 15-19 Trip: Lake Wilcox	When I Grow up!	\$275.00 Field Trip: \$25	
<input type="checkbox"/>	Week 4	July 22-26 Trip: Treetop Trekking	My Anatomy	\$275.00 Field Trip: \$25	
<input type="checkbox"/>	Week 5	July 29- August 2 In House: Magic Show	Animal Safari	\$275.00 Field Trip: \$15	
<input type="checkbox"/>	Week 6	August 5-9 (August 5 th Civic Holiday close) Trip: Forsythe Farm	A week on a farm	\$225.00 Field Trip: \$20	
<input type="checkbox"/>	Week 7	August 12-16 In-House: Fresh Paint	Little Picasso	\$275.00 Field Trip: \$15	
<input type="checkbox"/>	Week 8	August 19-23 In-House: Monkeynastix	Summer Sports	\$275.00 Field Trip: \$20	
<input type="checkbox"/>	Week 9	August 26-29 (August 30 th Centre close) In-House: Fun Day	Musical Me!	\$225.00 Field Trip: \$15	
Or Register for both months for \$1100/ month					
<input type="checkbox"/>	July	July 2-31 st		\$1100.00 Field trip: \$85	
<input type="checkbox"/>	August	August 1-31 st		\$1100.00 Field trip: \$85	

Camper T-shirts: \$15/each (for children 3 years and older who are attending field trips)

X-Small
 Small
 Medium
 Large
 X-Large
 Number of T-shirts

****You may only choose ONE registration method. (e.g. You CANNOT register by weeks in July and by month for August). ****



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SUMMER CAMP INFORMATION

1. If you are registering for more than one week, you may make one cheque for the entire Summer Camp.
2. If you have more than one child registering for Summer Camp, each child must have their own registration form, but you may write one cheque to cover the whole family.
3. The Camp program time runs from 9:00am-4:30pm, but the centre is open from 7:00am-6:00pm for before and after care, free of charge.
4. There is a late fee of \$1/minute after 6:00pm, paid in cash to the staff on site.
5. Each day there will be 2 snacks and a hot lunch served, all prepared by the on-site cook.
6. All Campers must have: a water bottle, sunscreen, hat, swimwear, water shoes, a pair of indoor and outdoor shoes and a change of clothes. (Everything must be labeled)
7. All campers **over the age of 3 years old** will be eligible to attend out-school field trips. Each camper needs to purchase their own Camp T-shirts and **must** wear them on trip days.
8. All field trips are subject to change and may depend on the weather.
9. A reminder of the trips will be posted at the beginning of each week.
10. Please call us if your child will be away, latest by 10:00am.

SUMMER CAMP FIELD TRIP PERMISSION

Please initial in the according boxes to indicate your permission for your child to attend the excursions. If your child is not joining the field trip, and it is their regular day to attend, parents will need to find alternate care for children. ALL trips are tentative and may be cancelled because of the weather condition or any other unforeseen circumstances.

I _____ give permission for my child _____ to attend the following field trips. I understand that they will be travelling by school bus and that there will not be car seats or booster seats; school buses are exempted from this by the highway traffic act. I understand that there may be a risk involved in attending any of their field trips.

Date	Destination	Highlights	Transportation	Fees	Initial
July 5 th	Petticoat Creek	Outdoor Picnic & Water Splash	Bus	\$20	
July 12 th	Mad Scientist	Scientific experiments	In house	\$15	
July 19 th	Lake Wilcox Park	Water Splash & outdoor playground	Bus	\$25	
July 26 th	Treetop Trekking	Tree house play ground	Bus	\$25	
August 2 nd	Magic Show	Magic show & balloons	In house	\$15	
August 9 th	Forsythe Farm	Visit the farm	Bus	\$20	
August 16 th	Fresh Paint	Painting workshop with Fresh Paint	In house	\$15	
August 23 rd	Monkeynastix	Gross Motor exercises with the instructor	Inhouse	\$20	
August 29 th	Funday	Bouncing castle, outdoor activities, picnic!	In house	\$15	

Parent's Signature: _____

Date: _____



First Academy Montessori School

Photo Consent Form

Our school likes to celebrate your child's work and achievements. As a result, images of your child and his/her work may appear on our website.

I, _____ (PRINT NAME)

parent/guardian of _____ (PRINT NAME)

hereby: grant permission to First Academy to take and use photographs and/or digital images of my child for use in: **(Please check the corresponding options that you agree to)**

- printed publications or materials
- electronic publications, such as school website (firstacademy.ca)
- documentation within the classroom displays for the duration of his/her time in the school.
- I give permission for First Academy to post my children's pictures onto firstacademy.ca to be shared and viewed only by parents. The pictures will be posted onto a private link, only accessible when a given password is entered. The pictures will be a way for parents to view and save pictures to record the growth of your children at First Academy.

CHILD'S NAME: _____

SIGNED: _____ Date _____

SIGNATURE OF PARENT/GUARDIAN



First Academy Montessori School

SUMMER CAMP TERMS OF CONTRACT

1. The terms of this contract apply for the summer camp held in July and August in which the student is enrolled at First Academy Montessori School (the "School"). Specific dates for the program are contained on the Summer Camp Registration Form. The School observes the Canada Day holiday in July and the Civic Holiday in August, and annual cleaning day on August 30th, therefore there will be no camp on those days.
2. Should a student who is enrolled in the school year enrol in the School's summer camp held in the months of July and August, immediately following the current school year, then the Student Information, Terms of Contract, Waivers, and Code of Conduct will be carried over for summer camp only. Should a new student be enrolled in the summer camp during the months of July and August subsequently apply for the regular school year, all Student Information, Terms of Contract, Waivers and Code of Conduct will pertain to the subsequent school year only.
3. A student will not be accepted into the School unless the entire enrolment form has been completed in full and signed. Full payment, OHIP number or proof of health insurance, must accompany the enrolment form. New students must provide a copy of their Health Card and immunization documentation.
4. **Parents and Guardians hereby acknowledge that the School is a nut/ peanut free environment. I/We understand that my child may inadvertently come into contact with a substance he or she may be allergic to and that such contact may cause an allergic reaction. I understand that there are certain risks of allergen contact that are inherent in a school setting.**
5. Summer camp fees are due upon registration. ***Summer Camp fees are non-transferable to any other week or program, nor are they refundable.*** Once paid, there will be no refund of summer camp fees whatsoever, including but not limited to a student's withdrawal from the program for any reason. All summer camp classes and programs offered are subject to change and / or cancellation at any time, and are offered subject to sufficient enrolment, as determined by the School. Should the School decide to cancel a program due to low enrolment, all fees paid to date shall be fully refunded without interest or penalty.
6. **There are no refunds for withdrawals, and no refunds for holidays, sick days, or days missed for any reason, throughout the summer camp.**
7. The student's full name, and class must be written on the back of each and every cheque.
8. A charge of \$25.00 will be levied against all N.S.F. cheques or cheques returned for any reason.
9. Fees for summer camp are due upon registration. Students will not be allowed to attend unless payment has been made. The School reserves the right to expel a student immediately and take whatever action it deems necessary to collect such overdue accounts.
10. It is the parents' responsibility to dress and undress the child upon drop-off and pick-up.
11. All students attending the out-door field trips must be at least 3 years old.
12. There is a late pick up charge which is applied at the rate of \$1.00 per minute after 6:0 p.m. or at any time that First Academy staff has to remain beyond established hours to care for a student due to a late pick up.
13. The School reserves the right to make such rules and regulations in the operation of the School as it deems appropriate and it is a condition of acceptance that these rules and regulations be observed.
14. Withdrawal Procedure: The School requires written notice of a student's withdrawal; however, there will be no refund or transfer of the summer camp fees.

I have read and understood the terms of contract, the methods of payment, and the policies of the School as outlined in the *Parent Handbook* and I hereby agree to all the terms and conditions stated therein.

Signature of Parent or Guardian:

Date:

Signature of Supervisor:



First Academy Montessori School

I give the staff at First Academy permission to assist in applying sunscreen to my child when needed for outdoor activities. I will provide the appropriate sunscreen for my child.

Parent signature _____ Date _____

I give consent for the staff to take my child on neighborhood outings. Outings may include walks through our neighborhood and the park (conservation area) located behind the school. A sign will be posted outside each class to inform parents of their child's whereabouts.

Parent signature _____ Date _____

Permission for a minor to pick up my child:

I give _____, (relation) _____ to pick up my child when I am unavailable and with written notice to the staff at First Academy (Name) _____ is over 13 years old.

Parent signature _____ Date _____

I have received the parent handbook. I will familiarize myself with the policies within including registration and withdrawal, health and medication and fee payment policy.

Parent signature _____ Date _____

Supervisors signature _____